

# Child Care Checklist

## Preschool



**The following is a guide that can be used when interviewing child care programs**

Child Care Program \_\_\_\_\_ Contact Person \_\_\_\_\_  
 Telephone \_\_\_\_\_ Date \_\_\_\_\_

Place a check in the box if the program meets your expectations.

### Basic Information

- |   |   |
|---|---|
| <input type="checkbox"/> Is the program licensed?                         | <input type="checkbox"/> Are caregivers warm and welcoming?                           |
| <input type="checkbox"/> Is the building safe, clean and well maintained? | <input type="checkbox"/> Are positive guidance techniques used?                       |
| <input type="checkbox"/> Is the setting bright and cheerful .             | <input type="checkbox"/> Are parents encouraged to be involved in activities?         |
| <input type="checkbox"/> Are policies and contracts explained?            | <input type="checkbox"/> Do the children seem happy?                                  |
| <input type="checkbox"/> Is the program nationally accredited?            | <input type="checkbox"/> Are teachers trained for the age of the child they care for? |

### Health & Safety

- |  |   |
|--|---|
| <input type="checkbox"/> Are there emergency procedures? Are they posted?              | <input type="checkbox"/> What precautions are taken to reduce the spread of illness?  |
| <input type="checkbox"/> How will I be notified in case of an emergency?               | <input type="checkbox"/> Are sick children, who are contagious, kept at home?         |
| <input type="checkbox"/> Are there fire drills/safety plans to follow in an emergency? | <input type="checkbox"/> Are toxic items locked and stored safely?                    |
| <input type="checkbox"/> What is the policy on administering medication?               | <input type="checkbox"/> Is the room temperature comfortable for children?            |
| <input type="checkbox"/> Are all medicines labeled and out of children's reach?        | <input type="checkbox"/> Are children's/caregiver's hands washed before/after eating? |

### Program

- |  |   |
|--|---|
| <input type="checkbox"/> Does the teacher offer a diverse lesson plan every week?                                | <input type="checkbox"/> Do toys and materials offer educational and exciting activities? |
| <input type="checkbox"/> Is the classroom decorated with the children's artwork?                                 | <input type="checkbox"/> Are phonics and math basics pointed out through daily lessons?   |
| <input type="checkbox"/> Are children read to throughout the day?  | <input type="checkbox"/> Do children have ample time to play and explore?                 |
| <input type="checkbox"/> Is there stocked first aid kit kept on hand?  | <input type="checkbox"/> Do children have access to a variety of engaging activities?     |
| <input type="checkbox"/> Do children get to play outside everyday (weather permitting)?                          |   |
| <input type="checkbox"/> Do teachers interact with children in both small and large group activities?            |   |
| <input type="checkbox"/> Are there consistent limits that help your child gradually make his or her own choices? |   |

Comments:

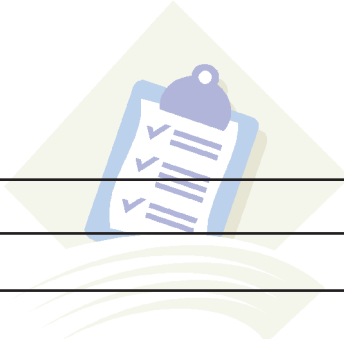
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*As a child care resource and referral service, Community Child Care Solutions does not endorse or recommend any individual child care program or family child care provider. We encourage parents to visit and assess all programs prior to making their selection for child care. You can visit us at our website: [www.communitychildcaresolutions.org](http://www.communitychildcaresolutions.org).*